



# *Yuba River Charter School*

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## **CHARTER COUNCIL Minutes**

**Meeting of June 2, 2010  
3:30pm Downstairs**

Yuba River Charter School is a community focused on the development of our children. The primary responsibility for the governance of the affairs of the school falls upon the Charter Council, composed of teachers, staff, parents and community member(s). Regular meetings of the Charter Council are held the second Wednesday of each month. The Charter Council invites input from all constituencies of the school. For more information regarding the functioning of the Charter Council, see the Charter Council By Laws and applicable policies.

### **1. Call to Order - 3:35**

**Present: Caleb Buckley (CB), Susan Egan (SE), Dan Martinez (DM), Doris Rainville (DR), Leila Barber (LB), Matthew Reischman (MR), Torrie Mudd (TM), Allison Gjertsen (AG)**

**Parent Attendee - Robert Wallis (RW)**

### **2. Public Comment**

This is an opportunity for members of the public to address the council on non-agendized items. Note the council cannot discuss or take action on non-agendized items at this meeting, but such items may be agendized for a later council meeting for discussion and/or action. Agendized items may either be addressed at this time or when the items come up for discussion and/or action. All comments are to be pertinent to the business of the board as determined by the chair. Furthermore, comments which reflect adversely upon personal character or motives are out of order as are those which reflect racial, religious, economic or political views. Such statements are grounds for summary termination of the privilege of address.

### **3. Consent Agenda Action Items**

- a. Shall the council approve the Yuba River Home Study Program Guidelines for the 2010/11 school year?
- b. Shall the council approve the Retiree Hiring Policy?
- c. Shall the council approve the warrants from February - June 2010?
- d. Shall the council approve amending the Development Director Job Description to include Enrollment Coordinator?
- e. Shall the council approve the Minute of 5-12-10?

**Motion to Approve DM 1<sup>st</sup>, LB 2<sup>nd</sup> - Approved Unanimously**

#### 4. Discussion Items

- a. The council will discuss the first reading of the Kindergarten Discipline Policy. **The council and RW made several suggested for revisions to the disciplinary process, what constitutes an incident, and how parents should report such incidents when observed. Revisions will be brought to the August 2010 meeting.**
- b. The council will discuss the CC retreat. **Planned for Friday and Saturday, September 17 & 18. Torrie will look at Co-Housing Common House as possible venue and will advertise in school newsletter if venue still isn't found.**

#### 5. Action Items

- a. Shall the council approve the NCCC JPA draft agreement? **CB explained the conditions of the JPA, liabilities and risks.**  
**Motion to Approve - MR 1<sup>st</sup>, DR 2<sup>nd</sup> - Approved Unanimously**
- b. Shall the council approve the MOU with the NCSOS?  
**Motion to Approve items b and c - DM 1<sup>st</sup>, TM 2<sup>nd</sup> - Approved Unanimously**
- c. Shall the council approve the MOU with the NCBOE? **This document and item b were approved one in the same, see above.**
- d. Shall the council approve the Business Service Agreement with NCSOS and NCBOE? **SE explained the contents of the document pertinent to fund management.**  
**Motion to Approve - DM 1<sup>st</sup>, AG 2<sup>nd</sup> - Approve Unanimously**
- e. Shall the council approve the adopted budget for 2010-11? **SE explained the budget.**  
**Motion to Approve - DR 1<sup>st</sup>, DM 2<sup>nd</sup> - Approved Unanimously**
- f. Shall the council amend the personal policies to include the offering of a high deductible savings plan?  
**Motion to Approve - MR 1<sup>st</sup>, TM 2<sup>nd</sup> - Approved Unanimously**
- g. Shall the council approve the extension of the Business Manager's Contract for 5 days if needed?  
**Motion to Approve - DM 1<sup>st</sup>, LB 2<sup>nd</sup> - Approved Unanimously**

**Note: CC officers need to be selected at the next meeting.**

#### 6. Reports

- a. Director - Caleb Buckley **Nothing to report.**
- b. Business Manager - Susan Egan - To include lease update - **Gave lease update**
- c. Parent Council - Allison Gjertsen - **Mark Dahlstrom will be PC Chair.**
- d. Ed Foundation - Doris Rainville - **Grant opportunities were discussed and over \$39,000 was raised for matching donation**
- e. Faculty - Leila Barber - **Gave update on faculty activity**
- f. Charter Council Chair - Torrie Mudd - **Gave general update on parent surveys.**

**7. Closed Session**

a. Shall the council approve the classified contracts for 2010/11?

**8. Reconvene and Report out of Closed Session**

**Motion to Approve - DM 1<sup>st</sup>, LB 2<sup>nd</sup> - Unanimously approved the following classified contracts for 2010/11:**

Kindergarten Assistant: Leslie Schwartz & Armida Cerventez  
Library Coordinator: Catherine Ardagh  
Receptionist: Barbara Inman  
Attendance Clerk: Colleen Chapman  
¼ Develop Associate/Enroll Coordinator: Melissa Seibold  
Custodian: Jim Inman & Jimmy Simanello  
Maintenance Worker: Jim Inman  
Office Manager: Krissa Connelley  
Business Manager: Susan Egan  
Kidspace Lead Teacher: Karen Wedge  
Kidspace Assistant Teacher: Lisa Gorbet

**9. Call to Adjourn - 6:20pm**

Respectfully Yours,

Matthew Reischman  
CC Secretary