



CHARTER COUNCIL MINUTES

**Retreat Meeting of Saturday October 1, 2011 8:45 am
Patricia Montijo's House
16569 Rock Creek Rd.
Nevada City, CA**

Yuba River Charter School is a community focused on the development of our children. The primary responsibility for the governance of the affairs of the school falls upon the Charter Council, composed of teachers, staff, parents and community member(s). Regular meetings of the Charter Council are held the first Wednesday of each month. The Charter Council invites input from all constituencies of the school. For more information regarding the functioning of the Charter Council, see the Charter Council By Laws and applicable policies.

1. Call to Order – 9:00 am

CC Present: Carrie Reuther (CR), Leila Barber (LB), Torrie Mudd (TM), Mariana Nielsen (MN), Robert Wallis (RW)

Absent: Dan Martinez (DM)

Guests:

Caleb Buckley (CB), Director

Susan Egan (SE), Business Manager

Note: CR first meeting replacing Doris Rainville as faculty representative.

2. Public Comment – none

This is an opportunity for members of the public to address the council on non-agendized items. Note the council cannot discuss or take action on non-agendized items at this meeting, but such items may be agendized for a later council meeting for discussion and/or action. Agendized items may either be addressed at this time or when the items come up for discussion and/or action. All comments are to be pertinent to the business of the board as determined by the chair. Furthermore, comments which reflect adversely upon personal character or motives are out of order as are those which reflect racial, religious, economic or political views. Such statements are grounds for summary termination of the privilege of address.

3. Discussion/Action Items

a. Dewitt Jones Video (Vision & Mission) – Caleb Buckley

The group watched the inspirational video "Focus Your Vision" and had a brief discussion afterwards.

b. Mission and Vision Statement – Torrie Mudd

Discussion was held regarding current mission and vision statements with agreement by the group that the vision statement needed no revisions, but that



the mission statement was ready to be updated. TM and SE to take the lead during group drafting session.

c. Charter Renewal power point/key questions – Caleb Buckley

CB presented the 16 required elements of the charter, a proposed timeline to achieve its drafting, and described its key points and the groups that would take the lead in drafting. He assigned tasks to the CC for work during the retreat.

d. Financial Overview & Budget Training – Susan Egan

SE presented the basics of financial oversight responsibilities of CC, which are now more critical than ever because of state budget cuts throughout the year. Also, we must now monitor not only the annual budget, but the month to month cash flow due to state payment deferrals. The tools the CC uses for their oversight are the annual budget, an interim budget presented in November, and a second interim budget in February.

e. Group assignments on charter questions

f. Re-chartering and possible onsite editing

The members broke up into groups to develop ideas for portions of the charter renewal document and reported back on progress.

g. CC Calendar Year (annual goals, policy review, calendar, stress points, deadlines, etc.)

Policy Review Target Dates

- Enrollment/Class Size: October
- Volunteerism: December
- Hiring: January
- Teacher Evaluation Policy: November
- Director Job Description: October
- Director Evaluation: January

Director Contract Target Date: March/April

4. Call to Adjourn – 4:00 pm

Respectfully Yours,

Mariana Nielsen
Charter Council Secretary