

Yuba River Charter School Educational Foundation

13026 Bitney Springs Rd., Building 3, Nevada City, CA 95959

SEPTEMBER 2010 MINUTES

Monday, September 13th, 2010 Meeting @ Yuba River Charter School - LIBRARY

- **Call to Order at 3:33 PM – PROMPTLY & Recite School Verse** (:02)
In attendance: Adriana Kelly, Gary Gardner, Joe Glorfield, Susan Egan, Heather Peery, Doris Rainville, Kimberley Carville, Denise Reynolds, James Robinson, Melissa Seibold, Cristine Kelly, Caleb Buckley (arrived late)
- Public Comment: Adriana Kelly – Nevada County Fair Booth presentation. Ad hoc committee to be established to look into this proposition.
- **NEXT BOARD MEETING: 3:30 – 5:30 pm Monday, October 11th, 2010 (only 3 weeks before Moondance!)**
****Please calendar all 2nd MONDAYS for our 3:30 PM to 5:30 PM meeting****
- Introductions and welcome of new class representatives & members (Cristine Kelly [WELCOME BACK!], Kimberley Carville)
- Approve Meeting Minutes: August 2010
 - Motion to approve made by Denise Reynolds. Seconded by Joe Glorfield. Unanimously approved.
 - Ed Found is invited to join the annual Charter Council planning retreat on Saturday, September 25th from Noon to 4:00P at Patricia Montijo's.
 - i. Date not good for Joe, Denise & James.
 - ii. Option 1: EdFoundation to reschedule or ask Charter Council coming to our October 11th monthly meeting.
 - iii. Option 2: Ed Foundation members to attend the October 13th monthly Charter Council; Perhaps principals-only.
- Discussion of Positions & Nominations
 - Secretary – discussion and recommendations for secretary:
 - i. Denise Reynolds offered to do the agenda & minutes for the October EdF meeting.
 - ii. EdF to recruit a secretary for the following November meeting.
 - President:
 - i. Joe Glorfield was nominated to be the incoming president at the August meeting.
 - ii. James nominated Joe Glorfield as president. Denise seconded. Unanimously passed.
 - iii. Joe to “sleep on it” and report back within a week.
 - V.P. needed to work with and support the president position:
 - i. Cristine Kelly offered to be the incoming EdF V.P.
 - ii. With that assurance, Joe Glorfield said he would accept the nomination as the new EdF president!
 - Denise Reynolds motioned to vote in Tim Smith (2nd), Cristine Kelly (7th), Kimberley Carville (1st), as class liaisons & representatives for a one year term. Melissa to seconded. Unanimously approved.
 - Denise Reynolds motioned to approve Heather Peery as the new faculty representative. Joe Glorfield seconded. Unanimously approved.
 - Susan Egan nominated Cristine Kelly as vice president; Seconded by James Robinson.

Unanimously approved.

- Discussion & Recommendation:
 - Agenda-development meeting each month, the week prior to the forthcoming EdF meeting.
 - To be handled via phone or email.
 - To determine who needs to be a part of this monthly planning conversation. (President, V.P., secretary {?})

- Committee Descriptions and Responsibilities
 - To be developed by current committee chairs.
 - Denise Reynolds has already begun this process for the EdF principals and positions.
 - Discussion as to the EdF Board's Goals.
 - i. A strategic session/visioning meeting needed.
 - ii. Kateri Harrison to be asked to facilitate EdF & YRCS strategic plan development.
 - 1. It is essential to incorporate the school's needs, from Charter Council direction, to this process.

- Annual Fund Drive Committee:
 - i. Joe, Denise & Melissa
 - ii. Determine the message for the Annual Fund Drive
 - iii. Ideas/Considerations
 - 1. Alumni "highlighted" in the Annual Report
 - 2. Consider the benefits of Waldorf education
 - 3. New families to YRCS
 - 4. Why do we come to YRCS?

- Ed Foundation Class Representatives
 - Establish a Class Representative Chairperson
 - This person to manage the class representative "talking points" for class meetings.
 - Communications Committee Chairperson
 - The school Development Associate seems to hold the natural position to be the Communications Chair/Class Representative Liaison.
 - Messaging from the EdF for the school community.
 - Following-up with class representatives & classes.
 - Clear guidance for class representatives.

- Grants Committee
 - YRCS Faculty and potential grant efforts
 - i. First: Develop a strategic plan
 - ii. Secondly: Move in the direction of seeking grants.
 - iii. Strategic Plan Process Conversation
 - 1. Kateri Harrison does this professionally.
 - 2. Cristine Kelly: Need to consider 'grant cycles'
 - 3. Broad scale to come out of a strategic
 - 4. Gary Gardner: Recommend moving ahead with developing a strategic plan process.
 - 5. Will need to incorporate input from faculty; Charter Council; Ed Foundation Leadership
 - 6. Melissa, Gary & Kateri to attend the Charter Council retreat for strategic plan discussion.

- Moondance Committee Update
 - NOTE: There will be email “action” communications sent to all during the next month regarding Moondance information and community involvement.
 - Discounted tickets on-sale at the Harvest Festival (9/24)
 - Mention of some of the destination trips (Roatan Island, K’auai, Tahoe)

- Annual Fund Drive Dates & Annual Report
 - Picture & process for the November giving campaign to be determined by Joe, Denise & Melissa
 - Goal: TBD
 - Appeal Letter Sent: TBD
 - Process: TBDiscussed

 - REPORTS:

Financial Report	Denise Reynolds
a. \$19K in bank.	
b. Owe school \$12.5k.	
Faculty	Heather Peery
Parent Council	Melissa Seibold
Charter Council	Doris Rainville
<ul style="list-style-type: none"> • School lost over \$5K from absences during the first three weeks of school • Only 83% attendance 	
Director’s Report	Caleb Buckley
<ul style="list-style-type: none"> • Good news: ENROLLMENT IS BEST IT HAS EVER BEEN! Over 300 children, including Little Creek. 	

- Adjournment: 5:20P

Next Steps:

- 1) ‘Agendize’ “Roles & Responsibilities” to be presented and approved for October meeting.
- 2) Annual Fund Drive committee to establish a complete plan.